

2021 Fall Undergraduate(Freshmen/Transfer) Application

Period: 9AM May 17 ~ 6PM May 28, 2021

Location: Office of International Services(#153, N10), Chungbuk National University
1 Chungdae-ro, Seowon-gu, Cheongju, Chungbuk 28644, Republic of Korea

- Domestic: Online(www.jinhakapply.com) + Original Docs by post/visit
- Overseas: Online(www.jinhakapply.com) + Original Docs by post

* All original documents of all applicants must be submitted by visit or post until the deadline

* If you can not access the online application website above, please call us.



Fall Semester 2021 Admission Guide to Undergraduate Program for Int'l Students



'21. 4. .

충북대학교
Office of International Services

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[Application Forms] Download here <https://cia.chungbuk.ac.kr/>



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NOTICE

If you are non-Korean speakers, please go check out the below websites for Int' l admission information in English or other languages.

충북대학교
Chungbuk National University
: <https://www.chungbuk.ac.kr/>



충북대학교 국제교류본부
Office of International Services
Chungbuk National University
: <https://cia.chungbuk.ac.kr/>



Schedule

Classification		Date and Time	Location	Notes
Online Application		May 17(Mon.) ~ 28(Fri.), 2021 6PM	Online Application http://www.jinhakapply.com	▪ Application Fee: 72,000won
	Submit your documents		Post / Visit CBNU OIS(N10) #153	▪ Download the forms https://cia.chungbuk.ac.kr/
Submit TOPIK Certificate		(75th Exam) ~5PM May 21, 2021 (76th Exam) ~1PM July 1, 2021	CBNU OIS(N10) #153 Email: minhakim@cbnu.ac.kr	▪ Only for the applicants who submitted TOPIK Exam slip
Interview	Prep.	June 16(Wed.), 2021 8:30AM(KST)	★ Video/Call Interview ※ Substituted with Video Interview due to COVID-19	▪ Face-to-face interview might be considered when requested by email ※ Subject to change due to COVID-19
	Actual	June 16(Wed.), 2021 9AM(KST)		
Announcement		~ July 5(Mon.), 2021	http://www.cbnu.ac.kr	▪ Please check out bulletin board ▪ No individual announcement
Tuition Bill		July 7(Wed.) ~ 13(Tue.), 2021		
Tuition payment / Confirmation		July 7(Wed.) ~ 13(Tue.), 2021 4PM	Gaesinuri(개신누리)system https://eis.cbnu.ac.kr/cbnuLogin	
Certificate of Admission & VISA Process		After Tuition Payment	CBNU Office of International Services(N10) #151	▪ Tel : +82-43-261-3890 ▪ Email: jjayou@chungbuk.ac.kr
Course Registration		1 st Rd: Aug. 2~6, 2021 2 nd Rd: Aug. 16~17, 2021 3 rd Rd: Sep. 1~7, 2021 Drop Only: Sep. 13~14, 2021	▪ Notice: http://www.cbnu.ac.kr ▪ Gaesinuri(개신누리)system: https://eis.cbnu.ac.kr/cbnuLogin	▪ Consult with the each dept. you belong to.(Page 21)
1 st day of semester		Sep. 1(Wed.), 2021	※ Notes: Your delayed entrance without any notice will affect your grade according to 「CBNU Regulation Chapter 3 Academics, paragraph 3, Curriculum and completion Clause 69(Grade), Article 5」	

※ The above schedule can vary depending on CBNU admission process and further spread of COVID-19 and all applicant MUST check out the Notice on the bulletin board of CBNU website.

■ Program & Admissions Quota_Freshmen Admission

College	Field	Department	Quota
Humanities	Humanities and Social Sciences	Korean Language and Literature	Several
		Chinese Language & Literature	
		English Language & Literature	
		German Language and Culture	
		French Language and Culture	
		Russian Language and Culture	
		Philosophy	
		History	
		Archaeology & Art History	
Social Sciences	Humanities and Social Sciences	Sociology	Several
		Psychology	
		Public Administration	
		Political Science & International Relations	
		Economics	
Natural Sciences	Natural Sciences	Mathematics	Several
		Information Statistics	
		Physics	
		Chemistry	
		Biology	
		Microbiology	
		Biochemistry	
		Astronomy & Space Science	
		Earth and Environmental Science	
Business Administration	Humanities and Social Sciences	School of Business	3
		International Business	Several
		Management Information Systems	
Engineering	Natural Sciences	School of Civil Engineering	Several
		School of Mechanical Engineering	
		Chemical Engineering	
		Advanced Materials Engineering	
		Architectural Engineering	
		Safety Engineering	
		Environmental Engineering	
		Engineering Chemistry	
		Urban Engineering	
		Architecture ¹⁾	Available only in Spring
Electrical & Computer Engineering	Natural Sciences	School of Electrical Engineering	Several
		School of Electronics Engineering★	

College	Field	Department	Quota
		School of Information and Communications Engineering☆	
		Computer Engineering	
		Computer Science☆	
		Intelligent Systems and Robotics	
Agriculture, Life & Environment Sciences	Natural Sciences	Forest Science	Several
		Agricultural & Rural Engineering	
		Biosystems Engineering	
		Wood & Paper Science	
		Crop Science	
		Environmental & Biological Chemistry	
		Food Science and Biotechnology	
		Animal Science	
		Plant Medicine	
		Industrial Plant Science & Technology	
		Horticultural Science	
	Humanities and Social Sciences	Agricultural Economics	
Human Ecology	Natural Sciences	Food & Nutrition	Several
	Humanities and Social Sciences	Child Welfare	
	Natural Sciences	Clothing & Textiles	
		Housing & Interior Design	
	Humanities and Social Sciences	Consumer Science	
Liberal Studies	The common subjects	Liberal Studies ²⁾	Several
Convergence	Art and physical	Oriental Painting	Several
		Western Painting	
		Sculture	
		Design ³⁾	10% of quota

※ School of Business' admission quota: Freshmen(3), Transfer(1)

※ The following departments do not accept applicants of foreign nationalities: College of Education, College of Veterinary Medicine, College of Pharmacy, College of Medicine (include nursing science).

※ Dept. of Architecture¹⁾ is a five year-program(spring semester only) and runs KAAB(Korea Architectural Accrediting Board) program. All student will join it automatically.

※ The Liberal studies²⁾: Students will choose their major on the sophomore session.(The choices are NOT guaranteed)

- Students MUST complete more than 2semesters(33credits) in order to choose sophomore majors

- Students can choose majors that already have freshmen, except these below colleges.

<College of education, college of pharmacy, college of veterinary medicine, college of medicine including nursing, Art and physical>

- You can NOT move up to sophomore if you flunk even though you meet the requirements.

- If the number of applicants exceeds the number of quota, the screening will be done based on your GPA.

※ Dept. of Design³⁾ admission quota is a 10% of enrollment(Spring semester only)

※ In terms of school of Business, all students will join KABEA(Korean Association of Business Education Accreditation) automatically.

※ All student in ☆ marked department will join ABEEK(Accreditation Board for Engineering Education of Korea) automatically.

※ The students in ★ marked department will be arranged specific majors when moving up to Sophomore.

- Electronics Engineering(전자공학전공), Division of Semiconductor Engineering(반도체공학)

■ Program & Admissions Quota_Transfer Admission

College	Field	Department	Quota
Humanities	Humanities and Social Sciences	Korean Language and Literature	Several
		Chinese Language & Literature	
		English Language & Literature	
		German Language and Culture	
		French Language and Culture	
		Russian Language and Culture	
		Philosophy	
		History	
		Archaeology & Art History	
Social Sciences	Humanities and Social Sciences	Sociology	Several
		Psychology	
		Public Administration	
		Political Science & International Relations	
		Economics	
Natural Sciences	Natural Sciences	-Mathematics	Several
		-Information Statistics	
		Physics	
		Chemistry	
		-Biology	
		-Microbiology	
		-Biochemistry	
		Astronomy & Space Science	
		Earth and Environmental Science	
Business Administration	Humanities and Social Sciences	School of Business	1
		International Business	Several
		Management Information Systems	
Engineering	Natural Sciences	School of Civil Engineering	Several
		School of Mechanical Engineering	
		Chemical Engineering	
		Advanced Materials Engineering	
		Architectural Engineering	
		Safety Engineering	
		Environmental Engineering	
		Engineering Chemistry	
		Urban Engineering	

College	Field	Department		Quota
		Architecture ¹⁾	Available only in Spring	
Electrical & Computer Engineering	Natural Sciences	School of Electrical Engineering		Several
		School of Electronics Engineering		
		School of Information and Communications Engineering☆		
		Computer Engineering		
		Computer Science☆		
Agriculture, Life & Environment Sciences	Natural Sciences	-Crop Science		Several
		-Environmental & Biological Chemistry		
		-Food Science and Biotechnology		
		-Animal Science		
		-Plant Medicine		
		-Industrial Plant Science & Technology		
		-Horticultural Science		
		Forest Science		
		Agricultural & Rural Engineering		
		Biosystems Engineering		
		Wood & Paper Science		
	Humanities and Social Sciences	Agricultural Economics		
Human Ecology	Natural Sciences	Food & Nutrition		Several
	Humanities and Social Sciences	Child Welfare		
	Natural Sciences	Fashion Design Information		
		Housing & Interior Design		
	Humanities and Social Sciences	Consumer Science		
Convergence	Art and physical	Oriental Painting		Several
		Western Painting		
		Sculture		

※ School of Business' admission quota: Freshmen(3), Transfer(1)

※ All student in ☆ marked department will join ABEEK(Accreditation Board for Engineering Education of Korea) automatically.

※ The following departments do not accept applicants of foreign nationalities: College of Education, College of Veterinary Medicine, College of Pharmacy, College of Medicine (include nursing science), Dept. of Design, and Liberal Studies.

※ Dept. of Architecture¹⁾ is a five year-program(Spring semester Only).

■ Eligibility

1. Freshmen Admissions: Applicants must meet either A or B below

A. Foreigners whose parents are both non-Korean

- 1) They must have completed their entire elementary and junior high school education and;
- 2) They must have completed (or are expected to complete before the 1st semester begins) high school education at a comparable and equivalent level to that which is provided in Korea.

B. Foreigners who have completed their entire education equivalent to South Korea's elementary and secondary education abroad.(Parents' nationalities do not count.)

2. Transfer Admissions: Applicants must meet either A or B below regardless of the previous major

A. Foreigners whose parents are both non-Korean

- 1) **Bachelor's Transfer:** They must have graduated 4 year university and achieved(expect to achieve) Bachelor's degree before the 1st semester begins.
- 2) **Regular Transfer:** They must have graduated(expect to graduate) 2 or 3year college or completed 2years(4semesters) of 4 year university before the 1st semester begins.

B. Foreigners who have completed their entire education abroad

- 1) **Bachelor's Transfer:** They must have graduated 4 year university and achieved(expect to achieve) Bachelor's degree before the 1st semester begins.
- 2) **Regular Transfer:** They must have graduated(expect to graduate) 2 or 3year college or completed 2years(4semesters) of 4 year university before the 1st semester begins.

※ Study Year: Applicants begin as junior(3rd grade)

※ Applicants who have completed 2 yrs of 3 year college, are NOT eligible.

※ Applicants who graduated universities that do NOT have a credit system, are NOT eligible.

※ Applicants who are registered at our university are NOT eligible.

<Important Facts for Freshmen&Transfer Admissions>

- Cyber learning, Home schooling, Qualification Exam in Korea or abroad during the high school education are NOT eligible
- Non-Korean are NOT eligible
- Dual citizenship including Korean nationality and non citizenship holders are NOT eligible
- If parents are divorced or died, the nationality of the person who applies to this case are NOT considered
- In terms of application 「Foreigners who have completed their entire education abroad」, the nationalities of the parents are NOT considered
- Eligible Nationality status must be established before the due date of application
- [Foreigners whose parents are both non-Korean] The applicants including their parents must have achieved their nationalities before starting highschool education.

3. Eligibility for Linguistic Proficiency

A. TOPIK-MUST departments

College	Department	Required TOPIK Level
Business Administration	School of Business	4
Humanities	Korean Language and Literature	4
Social Sciences	Public Administration	4
	Sociology	4
	Political Science & International Relations	4

※ These above depts. do NOT accept CBNU Korean Language Program level 4 completion

※ Dept of Management Information Systems will be included in the TOPIK-MUST depts since 2023 admission

B. The other departments require one of the below 1) ~ 2)

1) TOPIK Level 3 or higher

: Applicants without TOPIK certificates can still apply with 75th or 76th TOPIK Exam slip
But, they must submit TOPIK level 3 or higher until 1PM July 1, 2021

2) CBNU Korean Language Program(KLP) level 4 completion

: e.g. If you apply for Fall admission, you must be enrolled in CBNU OIS KLP's 'summer semester' even though you already completed level 4.

☞ If you fail to complete CBNU KLP Level 4, please follow these below steps
① Please visit CBNU OIS office(#151) to submit your cancellation form with your bankbook(copy) and receipt of tuition payment
② In order to cancel dormitory, please visit CBNU dormitory office to fill out the cancellation form
③ Please reach out to CBNU KLP(☎ 043-249-1880) for further VISA change or extension

C. Important Notes

- If you do NOT submit one of the above linguistic certificates before 1st semester begins, your admission will be invalidated

<On Admission>								
<ul style="list-style-type: none"> All language proficiency certificates MUST be valid untill the 1st semester begins The requirements of CBNU KLP level 4 completion is according to 「CBNU OIS Regulation enforcement of guidelines」 The CBNU KLP completion standard date to be eligible for admission is until the 1st semester begins 								
<On Graduation>								
<ul style="list-style-type: none"> The language certificates submitted during admission process have nothing to do with the language requirements for your Graduation(Achievement of degree) So to say, you will be required to submit one of the valid following certificates to fulfil your graduation requirements. 								
- Based on; 국제교류원-2205(2014. 5. 9.) 「외국인유학생 입학자격 요건 중 졸업시 어학능력자격에 대한 적용 관련」, 외국인유학생 및 어학연수생 표준업무처리요령								
Test Whom	TOEFL (PBT)	TOEFL (CBT)	TOEFL (iBT)	IELTS	TEPS	New TEPS	TOEIC	TOPIK
Under grad.	Over 550	Over 210	Over 80	Over 5.5	Over 550		Over 675	Over Lv.4

■ How to choose your departments

: Choose three preferred depts(1st, 2nd and 3rd preferred dept.) in the same field

※ e.g. If you choose the dept. of Korean Language and Literature as 1st in the Humanities field, you can choose 2nd and 3rd only in the same Humanities field, NOT in other fields such as Natural Sciences

☞ You can NOT choose these below depts as 2nd and 3rd dept.

① Social Sciences : Sociology / Psychology / Public Administration

② Business Administration: School of Business / International Business / Management Information Systems

③ Human Ecology: Food & Nutrition / Child Welfare / Clothing & Textiles / Housing & Interior Design / Consumer Science

e.g. 1st Psychology, 2nd School of Business, 3rd Consumer Science → NO!

■ Application and Documents by Post

1. Application

A. Period: May 17(Mon) ~ 28(Fri.), 2021, 6PM

B. Location: Online only via <http://www.jinhakapply.com>

C. Application Number: Your own application number(7digits) will be created once you finish your application online

※ Your application can NOT be modified or canceled after application fee payment

2. Documents by Post

A. Period: May 17(Mon) ~ 28(Fri.), 2021, 6PM(The original docs MUST arrive)

B. Location: Office of International Services(N10) Admission Welcome center(#153), Chungbuk National University

C. How: Bring or send original documents by post with your application form printed via Online website above

※ But, if there is any issuance/delivery issue with the institutions in charge due to COVID-19, please reach out to us asking the delayed deadline.

3. Application Fee

A. Fee: KRW 72,000won / USD \$72.00

B. Payment: Pay via this online website <http://www.jinhakapply.com>

※ If you can NOT make a payment via the above website, please call +82-43-261-3841, so that you can wire application fee into your application account number

4. Required documents

Required documents	Fresh men	Transfer	Form	Notes
① Application Form	○	○		☞ www.jinhakapply.com Refer to the attachment(PDF) 【Application Guide】
② Statement of Purpose	○	○	[Form1]	
③ Letter of Consent	○	○	[Form2]	
④ Graduation certificate(Proof of completion) of Highschool	○			Refer to below #5 【Academic Verification】 Note for domestic applicant in Korea
⑤ Transcript of Highschool	○			
⑥ Graduation(Enrollment) certificate of College(Univ.)		○		
⑦ Transcript of College(Univ.)		○		Specify either 'Major' or 'Liberal arts'
⑧ TOPIK Lv. 3 or CBNU KLP Lv. 4 completion	○	○		The certificates will be issued via CBNU KLP staff
⑨ Proof of Familiar Relationship	○	○		Refer to below #6 【Proof of Familiar Relationship】
⑩ Copy of Residence Card(Front・Back sides)	▲	▲		Only for students in Korea
⑪ Copy of Passport	○	○		Uzbekistan applicants should submit Int'l passport copy
⑫ Financial Proof	○	○	[Form3]	Refer to below #7 【Financial Proof】

※ You may be required to submit additional document by us for further verification process

※ '○': Must, '▲': Optional

※ Important Facts

<ul style="list-style-type: none"> • (Dept. of Fine arts and Design) Applicants MUST submit their own portfolio and [Form 4] ※ Size of Portfolio binder: A4, any type of work can be placed within 10pieces ※ Portfolio can NOT be returned
<ul style="list-style-type: none"> • (Original Doc.) Original documents can be returned if it can NOT be issued again in your country
<ul style="list-style-type: none"> • If you expect to graduate, you MUST submit the final certificate of graduation and transcript before the 1st semester begins(If not, your admission will be cancelled)

5. Academic Verifications

A. For whom: All applicants

B. Period

- 1) For whom graduated: ~**May 28(Fri.), 2021**(Until application deadline)
- 2) For whom expect to graduate: **Before the 1st semester begins(No later than late Aug)**
※ If not, your admission will be cancelled

C. Required documents

- 1) Chinese: Submit the required **Verification Report** below issued at

CHSI(www.chsi.com.cn) depending on the type of your school

- **(Regular highschool)** 中國中等教育學歷認證報告 or 中國高等教育學歷認證報告
- **(Vocational Schools)** Submit either ① or ②

- ① The certificate of Graduation by schools(Provincial office of education + Confirmation by Korean Embassy/Consulate in China)
- ② The certificate of Graduation by Provincial office of education(Confirmation by Korean Embassy/Consulate in China)

- 2) Non Chinese: Submit one of the following documents below

- **Apostille*** verification documents



CHSI

- Verifications(stamp) by Korean Embassy/Consulate in other countries or Embassy/Consulate in Korea

※ Domestic schools do NOT need to be verified with the above verifications



Apostille

6. Proof of Familiar Relationship

- A. For whom: All applicants
- B. How: Any kind of documents that prove the nationality and the familiar relationship of the applicant and the parents
- C. Please refer to the below examples

[China] The attested family book that contains the applicant and the parents together

※ If not, the additional document(親屬關係證明書) is required

Ex) In terms of death, 'Certificate of death', Divorce 'Certificate of divorce' etc.

※ Proof of Familiar Relationship should be issued in your country within 3months in terms of the application deadline

[Other countries] The Philippines: Family Census, Indonesia: KARTU KELUARGA, Bangladesh: জন্ম কাগজ 또는 জমা সাইটিকট, Vietnam: So Ho Khau or Giay khai sinh, Mongolia: 친족관계증명서, Pakistan: Family Certificate, Sri Lanka: பைலர் சரטיפিকে이트, Myanmar: 가족관계증명서(잉타웅수사엔), Nepal: 전마달다, Kyrgyzstan, Kazakhstan, Uzbekistan, Ukraine, Thailand: Birth Certificate

7. Financial Proof

- A. For whom: All applicants
- B. Period: No later than the deadline
- C. Required documents: Submit ① documents

① The Guarantor: If you or your parents support your financial proof

(MUST) Affidavit of Financial Support[Form3]

(MUST) Proof of Bank Balance(18,000USD) under the name of the guarantor

* The balance must freeze for 1month after the 1st semester begins

(Optional) The guarantor's certificate of employment or Business license(If have)

※ The above requirements are according to The Ministry of Education, 「Standard Process Guideline for Int'l Students(Degree and Language)」

■ Screening

1. How to Screen

A. Freshmen

Dept.	Factors	Interview	Document Screening	Total
	All department	60(60%)	40(40%)	100(100%)

B. Transfer

Dept.	Factors	Interview		Total
		Major aptitude	Basic qualification	
	All department	60(60%)	40(40%)	100(100%)

2. Screening Factors

A. Document screening: Based on the Statement of purpose(SOP) and other academic history

※ Screening of application to the Department of Design and Fine arts will include portfolio

B. Interview

1) Schedule

Classification	Date and Time(KST)	Location	Required docs	For whom
Prep.	June 16(Wed.), 2021 8:30AM	Video(Call) Interview	• Application receipt • ID card	Will be announced
Actual	June 16(Wed.), 2021 9AM~			

※ The above schedule can vary depending on the admission process

2) Screening Factors: Basic qualification and Major aptitude

3) How to screen

- All applicants were originally required to be present at interview except the overseas applicants requesting Online Interview in advance by email or phonecall, But, all interview will be carried out via video/call interview due to Covid-19 except particular applicants who apply for face-to-face interview.

※ The above fact is subject to change due to Covid-19

※ Not answering or being away from the interview call will be regarded as interview failure.

4) Important Facts

- Please bring your ID(Passport, Alien Card or Driver's license) and application receipt

※ Application for Face-to-face Interview

- Applicants who prefer face-to-face interview MUST request for it like below.
- How to apply: Tel: +82-43-261-3841 / Email: minhakim@cbnu.ac.kr
 - Application Number: _____
 - Full Name: _____
 - e.g. I would like to apply for face-to-face interview for the below reasons.

■ Selection

1. Designation of applicants' department will be based on the first preferable department with consideration of higher scorer of each department, which means some of applicants may be designated to the second or third preferable departments.
2. Following scores will be counted orderly for those with same total score.
 - ① Interview score
 - ② Documents
 - ③ Language Ability
3. Applicants who applies to these below factors will fail.
 - ① Unqualified applicants
 - ② Insufficient Documents
 - ③ Manipulated Documents
 - ④ Absent to the interview
4. Other details will be decided by the Committee of International Students Admission.

■ Announcement

1. Dates: No later than July 5(Mon.), 2021
2. How: CBNU OIS website(<http://www.cbnu.ac.kr>, <http://cia.chungbuk.ac.kr>)

■ Tuition Payment & Withdrawal from Registration



Tuition Payment

1. Tuition Payment

A. Period: 4PM July 7(Wed.) ~ July 13(Tue.), 2021

B. Location: Designated bank(Refer to the tuition bill) or Moneywiring

C. How: Print the tuition bill out via CBNU webiste

- ※ Even students getting scholarship which covers all tuition fees should get receipt with a stamp to prove payment in NH bank.
- ※ If payment is not made by the due date(relevant), applications will be cancelled.
- ※ If a successful applicant register for more than two universities that have same admission semester, admission will be cancelled.
- ※ The tuition might change up to school's policy

D. Information for Overseas Transaction

- ※ Overseas transaction will cause you to pay extra \$10 for commission. Please add it up to your tuition, so that your payment goes through properly.

[Overseas Remittance]

- Name of Account: CHUNGBUK NATIONAL UNIVERSITY
- Name of Bank: Nong Hyup Bank
- Address of Bank
: 1, Chungdae-ro, Seowon-gu, Cheongju-si, Chungcheongbuk-do, Republic of Korea
- Swift code: NACFKRSEXXX
- Approval code: 304050

[Domestic NongHyup ATM Users Only]

- NongHyup Branch Number: 304 / Approval code: 304050



Tuition Fee

E. Tuition

[Monetary Unit: Korean Won(₩), per semester]

Colleges	Departments	Enrollment Fee	Tuition	Total
Liberal Arts	All except the Dept. of Philosophy	–	1,906,000	1,906,000
	Philosophy	–	1,906,000	1,906,000
Social Sciences	All	–	2,341,000	2,341,000
Natural Sciences	All	–	1,906,000	1,906,000
Business Administration	All	–	2,533,000	2,533,000
Engineering	All	–	2,533,000	2,533,000
Electrical & Computer Engineering	All	–	2,291,000	2,291,000
Agriculture, Life & Environment Sciences	All except Dept. of Agricultural Economics	–	1,934,000	1,934,000
	Dept. of Agricultural Economics	–	2,291,000	2,291,000
Human Ecology	Food and Nutrition	–	2,338,000	2,338,000
	Clothing & Textiles, Housing & Interior Design	–	1,906,000	1,906,000
	Consumer Science, Child Welfare	–	2,093,000	2,093,000
Liberal Studies	Liberal Studies	–	2,514,000	2,514,000
Convergence	Fine Arts(Oriental, Western Painting, Sculpture)	–	2,438,000	2,438,000
	Design	–	2,438,000	2,438,000

2. Withdrawal from Registration



Withdrawal
Form

A. Period: **Before 1st semester begins**(Except weekends and holidays)

B. For whom

- Applicants who were expecting to graduate, but **can NOT graduate until the 1st semester begins**
- Overseas applicants who can NOT get VISA issued until the 1st semester begins
- Applicants who can NOT submit one of the required certificates of linguistic proficiency(Page 7) before admission even though they passed screening process
- Applicants who want to cancel the admission due to personal reasons

C. Required Documents(If your proxy paid your tuition)

- [Form 6] Withdrawal from Registration
- Payment receipt
- Copy of the applicant's ID card(Copy of the proxy's ID card)
- Copy of the applicant's bankbook(Copy of the proxy's bankbook)

D. Notes

- The full refund is possible as long as the applicant submits the [Form 6] Withdrawal from Registration with other required documents before the 1st semester begins
- If applicants submit the [Form 6] Withdrawal from Registration after the 1st semester begins, it will be regarded not as 'Withdrawal from Registration' but 'Withdrawing from university', which means the refund will be done excluding the admission fee and some amount based on 「CBNU Regulations」
- [Form 6] Withdrawal from Registration can NOT be taken back
- If you do NOT submit [Form 6] Withdrawal from Registration before the 1st semester begins even though your application applies to Section B above, your admission will be automatically cancelled

■ Scholarship_Undergraduate

Factors	For whom		TOPIK and GPA	Benefits
TOPIK & GPA	Int'l students	1 st semester	Lv. B1: TOPIK Level 5 Lv. B2: TOPIK Level 4 Lv. C: TOPIK Level 3	Lv. B1: 80% off of tuition Lv. B2: 40% off of tuition Lv. C: 20% off of tuition
		From 2 nd semester	Lv. B1: TOPIK Level 5 + Grade A+ Lv. B2: TOPIK Level 5 + Grade A ⁰ Lv. C: TOPIK Level 4 + Grade B+	Lv. B1: 80% off of tuition Lv. B2: 40% off of tuition Lv. C: 20% off of tuition

- ※ The certificate of TOPIK must be valid until the 1st semester begins. If not, that will NOT be considered
- ※ From 2nd semester, you may not receive scholarship if you do NOT submit the certificate of TOPIK to the dept. of Student Affairs every semester
- ※ This is based on 「CBNU Tuition based scholarship guidelines」
- ※ You will NOT be considered as a scholar if you do NOT submit the certi. of TOPIK Lv.3 until 1PM July 1, 2021



Office of
student affairs

■ CBNU Dormitory(Room & Board)



Dormitory

1. Application

A. How to Apply

- Period: **May 17(Mon) ~ 28(Fri.), 2021, 6PM**(During Application period)
- How: Apply via the website(<http://www.jinhakapply.com>), Fill in the check box(☒) and choose the meal plan(Non/5days/7days) → **'Completed'**

B. Payment

- Period: **In July~Aug**→Check on the CBNU Dormitory website(<https://dorm.chungbuk.ac.kr/>)
- Meal type and fees

[Monetary Unit: Korean Won(₩), per semester]

Dormitory	Room Type	Meal plan	2021 Spring(110days)		Notes
			7 days of meal per week (Including weekends)	5 days of meal per week (Excluding weekends)	
BTL	2 in 1room	O	₩ 1,291,400	₩ 1,166,300	3meals a day
YHJ (Int'l Only)	2 in 1room	O	₩ 1,259,500	₩ 1,134,400	3meals a day
		X		₩ 510,400	

- ※ All applicants must check out the CBNU dormitory website for payment schedule. **If the payment is NOT completed within the deadline, the application will be canceled automatically**
- ※ The price can go up due to COVID-19 special regulations.
- ※ Dormitory fee may be changed according to the conditions of dormitory
- ※ Overseas transaction will cause you to pay extra \$10 for commission. Please add it up to your fee, so that your payment goes through properly.

[Overseas Remittance]

- Name of Account: CHUNGBUK NATIONAL UNIVERSITY
- Name of Bank: Nong Hyup Bank
- Address of Bank
: 1, Chungdae-ro, Seowon-gu, Cheongju-si, Chungcheongbuk-do, Republic of Korea
- Swift code: NACFKRSEXXX
- Approval code: 304050

[Domestic NongHyup ATM Users Only]

- NongHyup Branch Number: 304 / Approval code: 304050

C. Inquiry

구분	양성재(Yangsungjae, BTL)	양현재(Yanghyunjae, YHJ) *외국인유학생 전용(Int'l Only)
전화☎	+82-43-261-3675, 3674	+82-43-261-2932
팩스	+82-43-266-3679	+82-43-266-2932
주소	28644 충북 청주시 서원구 충대로 1 충북대학교 학생생활관 양성재(BTL) 행정실	28644 충북 청주시 서원구 충대로 1 충북대학교 학생생활관 양현재 행정실
이메일	dorm2926@cbnu.ac.kr	
홈페이지	http://dorm.chungbuk.ac.kr	

■ Important Facts

1. Alteration or cancellation of application material is not possible and paid application fee will not be returned.

Exception) Application fee refund will be executed based on the below cases.

- A. If the applicant could not be present on the interview due to natural disaster, the whole application fee will be refunded.
- B. If the applicant could not be present on the interview due to being hospitalized or death, the whole application fee will be refunded once the relevant documents are submitted and acknowledged.
- C. If the applicant could not be present on the interview due to our university's fault, the whole application fee will be refunded.
- D. If the applicant paid more than the amount of original fee, the difference only will be refunded.

2. If an applicant hands in an application that has misleading or different information, or has other than the applicant's stamp or signature, the university will not be responsible for the arising disadvantage.
3. CBNU will decide if the applicant is qualified in any ways
4. All applicants must check out and observe the Notice of CBNU website (<http://www.cbnu.ac.kr>). If not, the applicant will be responsible for the following consequences.
5. All applicants must bring their ID. The overseas applicant will fail if they are NOT present at the Online interview
6. All applicants must put the available contact information on Online application. Not being able to communicate with the applicant will cause consequences.
7. The admission score will NOT be revealed.(The submitted documents can usually NOT be returned except it is considered not to be issued again.)
8. (Undergraduate) You can NOT take a semester off on your 1st semester.

The students must receive consent from the president by submitting the form(휴학원) within 1/3 of the semester in order to take a semester off due to inevitable reasons.
In case of only serious disease or military service, the freshmen can take a off. <Updated 2011. 11. 30.>

9. The admission can be canceled if the qualifications turn out faulty later or VISA is NOT given.
10. In terms of Int'l only admission, you can apply multiple schools.
11. False or forged documents, misrepresenting applications, or any other illegality will cause applications to be cancelled.
12. Details that are not clarified here will be determined by CBNU policies and decision by the committee of Int'l admission.
13. Notes for 'Foreigners who have completed their entire education **abroad**'

Foreigners who have completed their entire education abroad can NOT apply more than 6 universities(admissions) throughout the all admissions. If so, the later admissions will be invalid and canceled.

14. This guideline is written in Korean, English and Chinese. If there is any issue with interpretation, the Korean will be prioritized.

■ How to obtain Apostille



Apostille

1. **Apostille:** Since July 14, 2007, the Republic of Korea has been part of the 1961 Hague Convention abolishing the Requirement of Legalization for Foreign Public Documents. The Convention provides for the use of simplified certification or public documents (including notarized documents) among countries that have joined the convention.
2. Which docs?: Documents issued by Foreign governmental institutes and attested documents
 - A. Documents issued by Foreign governmental institutes: certificate of Familiar relationship, trascripts of National · public schools
 - B. Attested documents: Certificates of private schools, banks, corporations and medical certificates

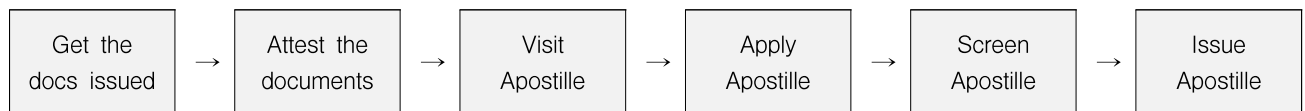
※ Only applies to Signatory Countries. If not, the docs must be verified at

3. How to Obtain

A. Public documents(National · Public schools)



B. Priviate documents(Private schools)



4. Inquiry: The Ministry of Foreign Affairs(www.0404.go.kr),
☎ Tel: 02-2100-7500, ☎ Call center: 02-3210-0404
5. Institution: The designated institutions(※ Korea → 'The Ministry of Foreign Affairs')
※ Specific information about Apostille institutions → www.hcch.net – Apostille Section
6. Signatory Countries: 117countries(www.hcch.net)

Region	Signatory Countries
Asia, Oceania (24)	New Zealand, Niue, Marshall Is., Mongolia, Vanuatu, Bahrain, Brunei Darussalam, Samoa, Armenia, Oman, Uzbekistan, Israel, India, Japan, China, Kazakhstan, Cook Islands, Kyrgyzstan, Tajikistan, Tonga, Fiji, Republic of Korea, Australia, Philippines
Europe (48)	Greece, Netherlands, Norway, Denmark, Germany, Latvia, Russia, Romania, Luxembourg, Lithuania, Liechtenstein, Macedonia, Monaco, Montenegro, Moldova, Malta, Belgium, Belarus, Bosnia and Herzegovina, Bulgaria, San Marino, Serbia, Sweden, Switzerland, Spain, Slovakia, Slovenia, Iceland, Ireland, Azerbaijan, Andorra, Albania, Estonia, United Kingdom, Austria, Ukraine, Italy, Georgia, Czech Republic, Kosovo, Croatia, Cyprus, Turkey, Portugal, Poland, France, Finland, Hungary
North America (1) Latin America (30)	United States of America, Grenada, Nicaragua, Dominican Republic, Dominican Republic, Mexico, Barbados, Bahamas, Bolivarian Republic of Venezuela, Belize, Brazil, Saint Lucia, Saint Vincent and the Grenadines, Saint Kitts and Nevis, Republic of Suriname, Argentina, Antigua and Barbuda, Ecuador, El Salvador, Honduras, Uruguay, Costa Rica, Colombia, Trinidad and Tobago, Panama, Paraguay, Peru, Bolivia, Chile, Guatemala, Guyana
Africa (14)	Namibia, Republic of South Africa, Liberia, Lesotho, Malawi, Morocco, Mauritius, Botswana, Burundi, Sao Tome and Principe, Seychelles, Swaziland, Cape Verde, Tunisia

7. Examples of verifications

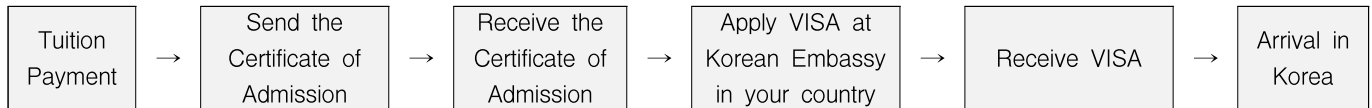
<div><div>APOSTILLE (Convention de LaHaye du 5 octobre 1961)</div><div><div>1. Country:..... This public document.....</div><div>2. has been signed by.....</div><div>3. acting in the capacity of.....</div><div>4. bears the seal/stamp of.....</div></div><div><div>Certified</div><div>5. at.....6. the.....</div><div>7. by.....</div><div>8. No.....</div><div>9. Seal/Stamp:.....10. Signature:.....</div></div></div>	<div><div><div>भारत सरकार / GOVERNMENT OF INDIA अपॉस्टिल / APOSTILLE (Convention de La Haye du 5 octobre 1961)</div><div>Country: INDIA</div><div>This Public document of the type BACHELOR OF SCIENCE</div><div>is issued to.....</div><div>has been signed by: VICE CHANCELLOR ALGHAIR MUSLIM UNIVERSITY</div><div>with the seal/ stamp of: UNDER SECRETARY DEPTT. OF HIGHER EDUCATION GOVT OF UTTAR PRADESH</div><div>Certified by Section Officer(O) MINISTRY OF EXTERNAL AFFAIRS at NEW DELHI, INDIA</div><div>.....</div></div></div>
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VISA Application(English)



ISS Notice

Overseas Applicants without VISA



1. Application Procedure

- Application status Announcement [No later than July 5(Mon.), 2021]
 - Tuition Payment [Dec. 30(Wed.), 2020 ~ Jan. 5(Tue.), 2021]
 - CBNU OIS will send the certificate of Admission to the applicants
 - Applicants apply for VISA with the required documents to the the Korean embassy or Korean Consulate in your country after receiving the certificate of Admission
 - Get your VISA issued at the Korean embassy or Korean Consulate in your country
 - Arrival in Korea

2. Required Documents

※ These required documents can vary depending on the regulations' modification or the request of the institutions.

1. Application for Visa [Form 6]
 2. A passport photo (35mm×45mm size)
 3. A copy of passport
 4. Certificate of Graduation/Degree(translated into English or Korean and attested by Korean Embassy in your country or with the Apostille document.
 5. Certificate of Admission(CBNU will send it to you **by email**)
 6. Certificate of Business registration(CBNU will send it to you **by email**)
 7. TB(Tuberculosis) Test result(Only for applicants from The 19 TB HBCs* below, the list of desiganted hospitals can be checked on the embassy's website.)
 8. Proof of financial status
 9. Certificate of Familiar relationship(FRC)(Only required if you submitted #8 the proof of financial status under the name of your parents)
- ※ For COVID-19 test-related docs, please reach out to Korean Embassy in your country

* The 19 TB HBCs (those in all 3 lists in bold) are:

Cambodia, Myanmar, Philippines, Pakistan, Bangladesh, Mongolia, Indonesia, Nepal, Vietnam, Thailand, Russia (Federation), Malaysia, Uzbekistan, China, Sri Lanka, East Timor, Kyrgyzstan, Laos

3. Where to submit: Korean Embassy or Korean Consulate in your country

4. Procedures on Arrival in Korea

Report to us on Arrival In Korea (Mandatory)	Apply For Alien Registration (☎ + 82-43-261-3890)
<ul style="list-style-type: none"> - Quarantine for 14days on Arrival in Korea - Report to our staff in charge below. (Ms. SeonYeong Hwang, jiayou@cbnu.ac.kr) 	<ul style="list-style-type: none"> - How: Visit the Office of International Services(#151, N10) within two weeks after the end of 14-day quarantine. - Required docs: Application form, Passport photo, Copy of passport, Copy of VISA, Proof of Residence, Fee(30,000won)

Domestic Applicants with VISA



ISS Notice

1. Application Procedure

※ These required documents can vary depending on the regulations' modification or the request of the institutions.

- Application status Announcement [No later than July 5(Mon.), 2021]
 - Tuition Payment [Dec. 30(Wed.), 2020 ~ Jan. 5(Tue.), 2021]
 - The applicants should submit all required documents to the CBNU Office of International Services 2weeks before visa expired
 - CBNU Office of International Services will apply for the applicants' visa change.
 - The applicants should receive altered visa and alien registration card in person from the CBNU Office of International Services
 - ※ In the case of a change of university or residence (address), **you must register the change within 14 days.**

2. Required documents

Visa Change (D-4 → D-2) Korean Language Program → Undergraduate(Bs), Graduate(Ms, Ph.D)	Visa Extension (D-2 → D-2) Undergraduate(Bs) → Graduate(Ms, Ph.D)
1. Application of Visa Change ※ The form at the CBNU Office of International Services 2. Certificate of Admission 3. A passport photo(30mm×40mm size) 4. Receipt of tuition fee payment 5. Alien Registration Card 6. Passport 7. Korean Language Course, Certificate of completion 8. Korean Language Course, Transcripts including attendance 9. Proof of Residence(Choose one of the following docs) - Proof of Residence by CBNU Dormitory - Property contract(Room contract) - Confirmation of Residence/Accommodation, Copy of Landlord's ID and property contract 10. The Final Academic certificates(Cert. of graduation/degree) with these attestation documents below. - Chinese: The verification certificate issued by the Chinese ministry of Education * For Secondary Education: http://www.chsi.com.cn * For Higher Education: www.cdgc.edu.cn - Non Chinese: Apostille or attestation from the Korean Embassy in your country 11. Proof of Financial status(Proof of Korean local bank balance under your name) - Students completing CBNU KLP: About 6,500,000won - Students completing Korean Language Program from another university: About 14,000,000won 12. Fee 130,000won(KRW) ※ All applicants must complete VISA change application before the 1 st semester begins.(Aug. 31, 2021)(If not, the fine will be charged)	1. Application of Visa Extension ※ The form at the CBNU Office of International Services 2. Certificate of Admission 3. Receipt of tuition fee payment 4. Alien Registration Card 5. Passport 6. The original cert. of graduation/degree(from another univ.) 7. The original Transcript(from another univ.) 8. Proof of Residence(Choose one of the following docs) - Proof of Residence by CBNU Dormitory - Property contract(Room contract) - Confirmation of Residence/Accommodation, Copy of Landlord's ID and property contract 9. The Final Academic certificates(Cert. of graduation/degree) with these attestation documents below. - Chinese: The verification certificate issued by the Chinese ministry of Education * For Secondary Education: http://www.chsi.com.cn * For Higher Education: www.cdgc.edu.cn - Non Chinese: Apostille or attestation from the Korean Embassy in your country ※ But, the attestation is not required for graduation from universities in Korea 10. Proof of Financial status(Proof of Korean local bank balance under your name) - Students completing CBNU KLP: About 6,500,000won - Students completing Korean Language Program from another university: About 14,000,000won 11. Fee: 60,000won(KRW)

3. Where to submit: CBNU Office of International Services #151 (☎+ 82-43-261-3890)

■ Directory of CBNU Offices






1. Academics






※ National Code(+82) / Local area code(043)

What we do	Offices	Tel.	Notes
▶ Int'l admission(Degree program)	CBNU Office of International Services	+82-43-261-3841	
▶ VISA process & ISSC		+82-43-261-3890	
▶ Korean Language Program admission		+82-43-261-3299	
		+82-43-249-1880	
GPA, courses	Department of Registrar	261-2013~4	
Tuition	Department of Accounting	261-2047, 3854	
C.A., Student Council	Department of Student Affairs	261-2019~22	
Scholarships	Department of Student Affairs	261-2027, 3826	
National level Scholarships	Department of Student Affairs	261-2028, 3826	
Student Loan	Department of Student Affairs	261-3888	
Support students with disability	Disability Support Center	261-3565~6	
Military Related Service	First Reserve Regiment	261-2956~7	
Student card, certificates	Total Service Center	261-3305~8	
Customized curriculum(Liberal arts)	The Office of Creative and Convergent Education	261-3915, 3932	
Employment	Headquarters of Employment Strategy & Support	261-3554, 3556	
Medical Health checkup	Health Care Center	261-2922~4	
Sexual Harassment	Gender Equality Counseling Center	261-3425	
CBNU Dormitory (Residence Hall)	Main Building	261-2926, 3193, 3710	FAX: 261-2948
	BTL	261-3675, 3674	FAX: 266-3679
	YHJ(Int'l Dormitory)	261-2932	FAX: 266-2932
	BTL(Only for Korean)	249-1870	FAX: 715-1870
Colleges	Humanities, Convergence	261-2084~6	Administrative Office 1
	Social Sciences	261-2174~6	Administrative Office 2
	Natural Sciences	261-2234~6	Administrative Office 3
	Business Administration	261-2324~6	Administrative Office 4
	Engineering	261-2364~7	Administrative Office 5
	Electrical & Computer Engineering	261-2386, 3203	Administrative Office 5
	Agriculture, Life & Environment Sciences	261-2504~7	Administrative Office 6
	Education	261-2644, 2646	Administrative Office 7
	Human Ecology	261-2698, 2759	Administrative Office 7
	Veterinary Medicine	261-2393, 2394	Administrative Office 8
	Medicine	261-2834, 2836	Administrative Office 8
	Liberal Studies	261-3932	Administrative Office
Chungbuk National University	http://www.cbnu.ac.kr		
Chungbuk National University Office of International Services	https://cia.chungbuk.ac.kr		

2. Colleges & Departments

※ National Code(+82) / Local area code(043)



Colleges (Tel.)	Administrative office	
	Dept.	Tel.
Humanities (261-2084) 	Korean Language and Literature	261-2090
	Chinese Language & Literature	261-2102
	English Language & Literature	261-2120
	German Language and Culture	261-2131
	French Language and Culture	261-2139
	Russian Language and Culture	261-2383
	Philosophy	261-2147
	History	261-2156
	Archaeology & Art History	261-2163
Social Sciences (261-2174) 	Sociology	261-2180
	Psychology	261-2188
	Public Administration	261-2196
	Political Science & Int'l Relations	261-2204
	Economics	261-2213
Natural Sciences (261-3512) 	Mathematics	261-2240
	Information Statistics	261-2255
	Physics	261-2265
	Chemistry	261-2279
	Biology	261-2291
	Microbiology	261-2299
	Biochemistry	261-2306
	Astronomy & Space Science	261-2312
	Earth and Environmental Science	261-3136
Business Administration (261-2327) 	School of Business	261-2330
	International Business	261-2339
	Management Information Systems	261-2355
Engineering (261-2364) 	School of Civil Engineering	261-2377
		261-2380
	School of Mechanical Engineering	261-2441
		261-2448
	Chemical Engineering	261-2370
	Advanced Materials Engineering	261-2411
	Architectural Engineering	261-2427
	Safety Engineering	261-2457
	Environmental Engineering	261-2465
	Engineering Chemistry	261-2487
	Urban Engineering	261-2493
	Architecture	261-3247

Colleges (Tel.)	Administrative office	
	Dept.	Tel.
Electrical & Computer Engineering (261-3210) 	School of Electrical Engineering	261-2419
	School of Electronics Engineering	261-2473
		261-3221
	School of Information and Communications Engineering	261-2480
	Computer Engineering	261-3143
		261-2449
	Computer Science	261-2260
	Intelligent Systems and Robotics	261-2785
		261-3225
Agriculture, Life & Environment Sciences (261-2505) 	Crop Science	261-2510
	Animal Science	261-2544
	Forest Science	261-2532
	Agricultural & Rural Engineering	261-2572
	Environmental & Biological Chemistry	261-2559
	Industrial Plant Science & Technology	261-2518
	Horticultural Science	261-2525
	Biosystems Engineering	261-2579
	Plant Medicine	261-2552
	Food Science and Biotechnology	261-2565
	Wood & Paper Science	261-2540
Human Ecology (261-2698) 	Agricultural Economics	261-2587
	Food & Nutrition	261-2742
	Child Welfare	261-2793
	Clothing & Textiles	261-2792
	Housing & Interior Design	261-2749
Convergence (261-2084) 	Consumer Science	261-2744
	Fine Arts	261-2750
Liberal Studies (261-3932) 	Design	261-1733
	Liberal Studies	261-3932

■ Directions



- Individual pick-up services is NOT provided
- All students MUST arrive in Korea and be present before the semester begins. If not, your late arrival will affect your academic status and grade.

1. How to come to CBNU

Transportation	Departure		Arrival	Notes
Flight	▶ Incheon Int'l Airport 	Airport express subway+KTX	• Osong station	• Airport express subway at Seoul Station → Transfer to KTX • Distance: About 14.3km • Local bus runs 50times a day in front of the station
		Limousine bus	• Cheongju Terminal	• Distance: About 4km • Taxi fare: About 4,000~5,000won • Local bus: minimum fare
	▶ Cheongju Airport 	Local Bus	• Bust stop at Sachang junction	• Leaves every 90mins at 'Stop 747' in front of the airport
		Taxi	• CBNU	• Distance: About 13.1km • Taxi fare: About 15,000~18,000won
Express Bus	Seoul, Eastseoul, Sangbong, Daegu, Busan, Gwangju Express Bus Station		Cheongju Express Bus Station	• Distance : About 4km • Taxi Fare : About 4,000~5,000 KRW • Bus Fare : Basic Bus Fare (Take a bus to the Province Hall, City Hall, Sangdang Park or Meepyung)
Local Bus	Buses depart from every city		Cheongju Local Service Bus Station	
Train	KTX	Gyeongbu Line, Honam Line	Osong Station	• Distance : About 14.3km • Coaches leave 50times from the front of each station everyday
		Gyeongbu Line, Honam Line	Jochiwon Station	• Distance : About 16km • Coaches leave from the front of each station every 10 minutes
	Basic	Chungbuk Line	Cheongju Station (Jeongbong-Dong)	• Distance : About 6.8km • Coaches leave from the front of each station



2. (Incheon Int'l Airport → Cheongju) Bus schedule and Bus stop

Incheon Int'l Airport Terminal 1 	07:00	07:50	08:40	09:00	10:00	12:00
	13:00	14:00	15:00	16:00	17:00	18:00
	19:30	20:00	21:00	21:30	22:00	23:25
	23:55					
■ Bus stop at Terminal 1: #11 1 st floor						
Incheon Int'l Airport Terminal 2 	06:35	07:25	08:15	08:35	09:35	11:35
	12:35	13:35	14:35	15:35	16:35	17:35
	19:05	19:35	20:45	21:05	21:35	23:00
	23:30					
■ Bus stop at Terminal 2: #7 B1 st floor(Traffic Center)						

※ The above schedule can vary depending on the terminal's situations



3. Campus Map



Campus View



Campus Guide



How to get here



국제교류본부(#151, N10)
Office of International Services



[서식 1] 자기소개 및 학업계획서
[Form 1] Statement of Purpose



충북대학교
CHUNGBUK NATIONAL
UNIVERSITY

- 성명(Name): _____

- 자기소개, 지원동기 및 학업계획 내용을 포함하여, 필요시 별도의 이력서 등의 추가서류 첨부 가능
- Introduce yourself and write a brief statement of purpose describing reasons(s) for pursuing undergraduate studies at Chungbuk National University. Include any additional information concerning your preparation that is pertinent to the objective specified. Attach an additional sheet if necessary. You may attach a curriculum vitae if required by the department that you apply to.

1. 자기소개(Introduce yourself)

2. 지원동기 (Reasons for pursuing undergraduate studies)

3. 학업계획(Study/research plan)

[서식 2] 학력조회 동의서
[Form 2] Consent to Access Academic Records

학력 조회 동의서 (Consent to Access Academic Records)

성명 / Name:

지원학과 / Desired Department:

교육과정 Level of Education	학교명 Name of School	학교주소 School Address	전화번호/Phone 팩스번호/Fax	학위번호 Degree Number
고등학교 (High School)	(English)			
	(First Language)			
대학 (College or University)	(English)			
	(First Language)			
대학 (College or University)	(English)			
	(First Language)			

- ※ College information is only for transfer applicants.
- ※ Phone and fax number must include country and regional calling codes.
- ※ Applicants must correctly fill out the above information in order for the university to access their educational records.

상기의 자료는 귀교에서 공식적으로 본인의 학력 자료를 조회하는데 이의가 없음에 동의합니다.
I hereby authorize Chungbuk National University to officially request academic and personal information from each academic institution I have attended.

20 . . .

지원자 성명 / Name of Applicant: _____(서명/Signature)

[서식 3] 유학경비 부담 서약서(부모 혹은 본인)
[Form 3] Affidavit of Financial Support (By the Applicant or Parents)

유학경비 부담 서약서

(Affidavit of Financial Support)

※ 지원자 인적사항 (Applicant's Personal Particulars)

성명 (Name)			
학위과정 (Degree Program)		생년월일 (Date of Birth)	
지원학과 (Desired Department)		성별 (Gender)	
지원전공 (Desired Major)		국적 (Nationality)	

※ 귀하의 유학경비를 부담할 개인이나 기관명을 쓰시오.

(Please provide the name of the sponsor who will provide all funds for the applicant's studies.)

개인 또는 기관명 (Name of Sponsor)	
관계 (Relationship with the Applicant)	
직업 (Occupation)	
주소 (Address)	
전화번호 (Phone Number)	

본인은 상기 지원자의 유학기간 중 일체의 경비 부담을 입증합니다.

(I agree to bear all costs for the applicant's studies at Chungbuk National University.)

날짜 (Date):

(yyyy-mm-dd)

입증인 이 름:
(Guarantor) (Name)

서 명:
(Signature)

충북대학교 총장 귀하

To the President of Chungbuk National University

[서식 4] 포트폴리오 서약서
[Form 4] STATEMENT OF AUTHENTICITY



충북대학교
CHUNGBUK NATIONAL
UNIVERSITY

포트폴리오 작품을 나열하고, 각 작품에 대한 제목, 제작연도, 종류(예: 유화), 기법(예: 캔버스에 유채) 등에 대하여 서술시오.

List all the work in your portfolio with a brief description of its title, year of creation, medium (i.e. artist quality oil paint), and technique (i.e. oil on canvas). State whether it is an original or reproduction.

▶ 디자인학과 및 조형예술학과 지원자만 작성
(Only for applicants of the Department of Design and Fineart)

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

충북대학교 외국인 특별전형에 입학 지원을 위하여 서류평가 요소로 제출한 포트폴리오는 본인의 작품을 사용하였으며, 타인의 작품을 인용하여 부정행위를 하였을 경우 모든 책임을 감수할 것임을 서약합니다.

I verify that all of the work in my portfolio submitted to the department for the purpose of admission is my own. I understand agree to bear all responsibilities that may arise from unauthorized copying of work belonging to others.

Name of Applicant: _____ 서명 (Signature): _____

지원일자 (Date): (YY)/ (MM)/ (DD)

[서식 5] 사증발급신청서
[Form 5] Application for VISA

(제1쪽 / Page1)

■ 출입국관리법 시행규칙 [별지 제17호서식]

사증발급신청서
VISA APPLICATION FORM

<신청서 작성방법>

- ▶ 신청인은 사실에 근거하여 빠짐없이 정확하게 신청서를 작성해야 합니다.
- ▶ 신청서상의 모든 질문에 대한 답변은 한글 또는 영문으로 기재해야 합니다.
- ▶ 선택사항은 해당 칸[] 안에 √ 표시를 하시기 바랍니다.
- ▶ '기타' 를 선택한 경우, 상세내용을 기재하시기 바랍니다.

<How to fill out this form>

- ▶ The applicant must fill out this form completely and correctly.
- ▶ The applicant must write in block letters either in English or Korean.
- ▶ For multiple-choice questions, the applicant must check [√] all that apply.
- ▶ If the applicant selects 'Other', please provide more information in the given space.

1. 인적사항 / PERSONAL DETAILS

PHOTO 여권용 사진 (35mm×45mm) - 흰색 바탕에 모자를 쓰지 않은 정면 사진으로 촬영일 부터 6개월이 경과하지 않 아야 함 A color photo taken within the last 6 months (full face without hat, front view against white or off-white background)	1.1 여권에 기재된 영문 성명/Full name in English (as shown in passport)	
	성 Family Name	명 Given Names
	1.2 한자성명 漢字姓名	1.3 성별 Sex 남성/Male[] 여성/Female[]
	1.4 생년월일 Date of Birth (yyyy/mm/dd)	1.5 국적 Nationality
	1.6 출생국가 Country of Birth	1.7 국가신분증번호 National Identity No.

1.8 이전에 한국에 출입국하였을 때 다른 성명을 사용했는지 여부

Has the applicant ever used any other names to enter or depart Korea?

 아니요 No [] 예 Yes [] → '예' 선택 시 상세내용 기재 If 'Yes', please provide details
 (성 Family Name , 명 Given Name)

1.9 복수 국적 여부 Is the applicant a citizen of more than one country? 아니요 No [] 예 Yes []

→ '예' 선택 시 상세내용 기재 If 'Yes', please write the countries ()

2. 신청 사증 정보/ DETAILS OF VISA APPLICATION

2.1 체류기간(장·단기) Period of Stay(Long/Short-term) 90일 이상 장기체류 Long-term Stay over 90 days [] 90일 이하 단기체류 Short-term Stay less than 90 days []	2.2 체류자격 Status of Stay
--	-------------------------

공용란 FOR OFFICIAL USE ONLY

기본사항	체류자격		체류기간		사증종류	단수·복수(2회, 3회 이상)
접수사항	접수일자		접수번호		처리과	
허가사항	허가일자		사증번호		고지사항	
결 재	담당자		가 [] 부 []	<심사의견>		

<수입인지 부착란>

3. 여권정보 / PASSPORT INFORMATION

3.1 여권종류 Passport Type

외교관 Diplomatic []

관용 Official []

일반 Regular []

기타 Other []

→ '기타' 상세내용 If 'Other', please provide details ()

3.2 여권번호 Passport No.

3.3 발급국가 Country of Passport

3.4 발급지 Place of Issue

3.5 발급일자 Date of Issue

3.6 기간만료일 Date of Expiry

3.7 다른 여권 소지 여부 Does the applicant have any other valid passports ?

아니요 No [] 예 Yes []

→ '예' 선택 시 상세내용 기재 If 'Yes', please provide details

a) 여권종류 Passport Type

외교관 Diplomatic []

관용 Official []

일반 Regular []

기타 Other []

b) 여권번호 Passport No.

c) 발급국가 Country of Passport

d) 기간만료일 Date of Expiry

4. 연락처 / CONTACT INFORMATION

4.1 본국 주소 Home Country Address of the applicant

4.2 현 거주지 Current Residential Address *현 거주지가 본국 주소와 다를 경우 기재 *Please write the current address if different from above

4.3 휴대전화 Cell Phone No. 또는 일반전화 Telephone No.

4.4 전자우편 E-mail

4.5 비상시 연락처 Emergency Contact Information

a) 성명 Full Name in English

b) 거주 국가 Country of Residence

c) 전화번호 Telephone No.

d) 관계 Relationship to the applicant

5. 혼인사항 및 가족사항 / MARITAL STATUS AND FAMILY DETAILS

5.1 현재 혼인사항 Current Marital Status

기혼 Married []

이혼 Divorced []

미혼 Single []

5.2 배우자 인적사항 Personal Information of the applicant's Spouse *기혼으로 표기한 경우에만 기재 If 'Married' please provide details of the spouse

a) 성 Family Name (in English)

b) 명 Given Names (in English)

c) 생년월일 Date of Birth (yyyy/mm/dd)

d) 국적 Nationality

e) 거주지 Residential Address

f) 연락처 Contact No.

5.3 자녀 유무 Does the applicant have children?

없음 No []

있음 Yes []

자녀수 Number of children []

6. 학력 / EDUCATION

6.1 최종학력 What is the highest degree or level of education the applicant has completed ?

석사/박사 Master's / Doctoral Degree []

대졸 Bachelor's Degree []

고졸 High School Diploma []

기타 Other []

→ '기타' 선택 시 상세내용 기재 If 'Other', please provide details ()

6.2 학교명 Name of School

6.3 학교 소재지 Location of School(city/province/country)

210mm×297mm[백상지(80 g/m²) 또는 중질지(80 g/m²)]

7. 직업 / EMPLOYMENT

7.1 직업 Current personal circumstances

사업가 Entrepreneur []

자영업자 Self-Employed []

직장인 Employed []

공무원 Civil Servant []

학생 Student []

퇴직자 Retired []

무직 Unemployed []

기타 Other []

→ ‘기타’ 선택 시 상세내용 기재 If ‘Other’ , please provide details ()

7.2. 직업 상세정보 Employment Details

a) 회사/기관/학교명 Name of Company/Institute/School

b) 직위/과정 Position/Course

c) 회사/기관/학교 주소 Address of Company/Institute/School

d) 전화번호 Telephone No.

8. 방문정보 / DETAILS OF VISIT

8.1 입국목적 Purpose of Visit to Korea

관광/통과 Tourism/Transit []

행사참석/Meeting, Conference []

의료관광 Medical Tourism []

단기상용 Business Trip []

유학/연수 Study/Training []

취업활동 Work []

무역/투자/주재
Trade/Investment/Intra-Corporate
Transferee []

가족 또는 친지방문 Visiting
Family/Relatives/Friends []

결혼이민 Marriage Migrant []

외교/공무 Diplomatic/Official []

기타 Other []

→ ‘기타’선택 시 상세내용 기재 If ‘Other’, please provide details ()

8.2 체류예정기간 Intended Period of Stay

8.3 입국예정일 Intended Date of Entry

8.4 체류예정지(호텔 포함) Address in Korea (including hotels)

8.5 한국 내 연락처 Contact No. in Korea

8.6 과거 5년간 한국을 방문한 경력 Has the applicant travelled to Korea in the last 5 years ?

아니요 No [] 예 Yes [] → ‘예’선택 시 상세내용 기재 If ‘Yes’, please provide details of any visits to Korea
() 회 times,

방문목적 Purpose of Visit	방문기간 Period of Stay (yyyy/mm/dd)~ (yyyy/mm/dd)

8.7 한국 외에 과거 5년간 여행한 국가 Has the applicant travelled outside his/her country of residence, excluding to Korea, in the last 5 years?

아니요 No [] 예 Yes [] → ‘예’선택 시 상세내용 기재 If ‘Yes’, please provide details of these trips

국가명 Name of Country (in English)

방문목적 Purpose of Visit

방문기간 Period of Stay
(yyyy/mm/dd)~ (yyyy/mm/dd)

8.8. 국내 체류 가족 유무 Does the applicant have any family member(s) staying in Korea?

아니요 No [] 예 Yes [] → '예'선택 시 상세내용 기재 If 'Yes', please provide details of the family member(s)

성명 Full name in English	생년월일 Date of Birth (yyyy/mm/dd)	국적 Nationality	관계 Relationship to the applicant

* 참고: 가족의 범위 - 배우자, 자녀, 부모, 형제
 Note: Scope of family members - Spouse, children, parents, siblings of the applicant

8.9. 동반입국 가족 유무 Is the applicant travelling to Korea with any family member(s) ?

아니요 No [] 예 Yes [] → '예'선택 시 상세내용 기재 If 'Yes', please provide details of the family member(s) the applicant is travelling with

성명 Full name in English	생년월일 Date of Birth (yyyy/mm/dd)	국적 Nationality	관계 Relationship to the applicant

* 참고 : 가족의 범위 - 배우자, 자녀, 부모, 형제
 Note : Scope of family members - Spouse, children, parents, siblings of the applicant

9. 초청 정보 / DETAILS OF INVITATION

9.1 초청인/초청회사 Is there anyone inviting the applicant for the visa?

아니요 No [] 예 Yes [] → '예' 선택 시 상세내용 기재 If 'Yes', please provide details

a) 초청인/초청회사명 Name of inviting person/organization (Korean, foreign resident in Korea, company, or institute)

b) 생년월일/사업자등록번호 Date of Birth/Business Registration No. c) 관계 Relationship to the applicant

d) 주소 Address e) 전화번호 Phone No.

10. 방문경비 / FUNDING DETAILS

10.1 방문경비(미국 달러 기준) Estimated travel costs(in US dollars)

10.2 경비지불자 Who will pay for the applicant's travel-related expenses? (Any relevant person including the applicant and/or organization)

a) 성명/회사(단체)명 Name of Person/Organization (Company) b) 관계 Relationship to the applicant

c) 지원내용 Type of Support d) 연락처 Contact No.

11. 서류 작성 시 도움 여부 / ASSISTANCE WITH THIS FORM

11.1 이 신청서를 작성하는데 다른 사람의 도움을 받았습니까? Did the applicant receive assistance in completing this form? 아니요 No [] 예 Yes [] → '예' 선택 시 상세내용 기재 If 'Yes', please provide details of the person who assisted the applicant

성명 Full Name	생년월일 Date of Birth (yyyy/mm/dd)	연락처 Telephone No.	관계 Relationship to the applicant

210mm×297mm[백상지(80 g / m²) 또는 중질지(80 g / m²)]

유의사항 Notice

1. 위 기재사항과 관련하여 자세한 내용은 별지로 작성하거나 관련 서류를 추가로 제출할 수 있습니다.
If extra space is needed to complete any item, record on a separate sheet of paper or submit relevant documents which could support the application.
2. 대한민국 사증을 승인받은 후 분실 또는 훼손 등의 사유로 여권을 새로 발급받은 경우에는, 정확한 개인정보를 반영할 수 있도록 변경된 여권정보를 사증처리기관에 통보해야 합니다.
If you received Korean visa approval, and have new passport issued thereafter in lieu of lost/damaged passport, you must notify the concerned visa office of changes in your passport information.
3. 사증을 발급받았더라도 대한민국 입국 시 입국거부 사유가 발견될 경우에는 대한민국으로의 입국이 허가되지 않을 수 있습니다.
Possession of a visa does not entitle the bearer to enter the Republic of Korea upon arrival at the port of entry if he/she is found inadmissible.
4. 「출입국관리법 시행규칙」 제9조제1항에 따라 C 계열 사증소지자는 입국 후에 체류자격을 변경할 수 없습니다.
Please note that category C visa holders are not able to change their status of stay after their entry into the Republic of Korea in accordance with Article 9(1) of the Enforcement Regulations of the Immigration Act.
5. 허위사실 기재 또는 허위서류 제출이 확인되는 경우에는 사증발급·체류허가가 취소되며, 형사처벌·입국금지의 대상이 될 수 있습니다.
Providing false information or documents leads to revocation of a visa and permission to stay, and may result in criminal punishments and an entry ban to the Republic of Korea.
6. 사증심사에 필요한 관련 서류 제출 요구에 따르지 않는 경우, 사증심사가 지연되거나 신청이 불허 될 수 있습니다.
Failure to submit all required documents may cause delay or denial of a visa.
7. 사증발급 신청 결과는 '대한민국 비자포털(www.visa.go.kr)' 에서 확인*해야 하며, 사증발급거부통지서를 문서로 교부받고자 하는 경우에는 직접 공관을 방문하여 신청해야 합니다.
* 확인 방법 : 비자포털 초기화면 좌측 '조회/발급' - '진행현황 조회 및 출력' - '재외공관' 을 선택하고 여권번호, 성명, 생년월일 입력 후 조회
Visa applicants must check online on the Korea Visa Portal website* (www.visa.go.kr) for visa application results. To receive the disapproval notice in written form, visa applicants must visit the diplomatic office and apply in person.
* How to check results: click 'Check Application Status' located on the left side of the Visa Portal main display - click 'Check Application Status & Print' - select 'Diplomatic Office' and input information in the blanks.

12. 서약 / DECLARATION

본인은 위의 유의사항에 동의하며, 이 신청서에 기재된 내용이 거짓 없이 정확하게 작성되었음을 확인합니다. 또한 본인은 대한민국의 「출입국관리법」 규정을 준수할 것을 서약합니다.

I declare that I agree with the terms of application including the contents of the notice provided above, that statements made in this application are true and correct, and that I will comply with the Immigration Act of the Republic of Korea.

/ / / 신청일자 (년. 월. 일) DATE OF APPLICATION (yyyy/mm/dd)

신청인 성명
Applicant Name

(자필서명)
SIGNATURE OF APPLICANT

※ 17세 미만자의 경우 부모 또는 법정후견인의 서명을 기재할 것

※ Signature of Parent or Legal Guardian is required for a person under 17 years of age

※ 위 서명란에 본인의 성명과 서명을 기재하지 않는 경우 사증발급이 불허될 수 있음

※ Failure to provide name and signature may result in your application being denied.

첨부서류
ATTACHMENT

「출입국관리법 시행규칙」 제76조제1항 및 별표 5에 따른 사증발급 신청 등 첨부서류

처리절차 / Procedure



210mm×297mm[백상지(80 g / m²) 또는 중질지(80 g / m²)